

DATA PROTECTION NOTICE

GENERAL

The purpose of this notice is to provide privacy information required by the EU General Data Protection Regulation (hereinafter "GDPR") to both the data subject and to the supervisory authority.

DATA CONTROLLER AND CONTACT DETAILS

BMH Technology Oy acts as the controller in accordance with this data protection notice.

The contact persons of the data controller are

for Customer data

Mrs. Silla-Miitta Paasila
Address: Sinkokatu 11, 26100 Rauma
Email: silla-miitta.paasila@bmh.fi
Telephone: +358 40 755 4056

and for Supplier and Subcontractor data

Mrs. Outi Tuominen
Address: Sinkokatu 11, 26100 Rauma
Email: outi.tuominen@bmh.fi
Telephone: +358 40 652 7088

NAME OF THE REGISTER

The name of the register is BMH Technology Oy's customer register.

The register covers BMH's clients, prospective clients, agents and other parties, who receive marketing material.

PURPOSE AND LEGAL BASIS FOR PROCESSING PERSONAL DATA

The following table provides a summary of the purposes and the applicable legal basis for the use of personal data.

Purpose of Use	Legal Basis	Categories of Personal Data
Providing and developing technical services	The legitimate interest of the data controller, fulfilment of a contract	Basic information, Client Information, Consents and prohibitions
Maintaining a client relationship, including providing information about current topics and events	The legitimate interest of the data controller, fulfilment of a contract	Basic information, Client Information, Consents and prohibitions, Client event details

Client satisfaction and market surveys	The legitimate interest of the data controller	Basic information, Client Information, Consents and prohibitions
Client acquisition and direct marketing	The legitimate interest of the data controller	Basic information, Client Information, Consents and prohibitions
Carrying out the obligations based on the statutory regulations and guidelines of the authorities, such as the identification of the client and the prevention of money laundering and terrorist financing	Legal obligations	Client identification information

CATEGORIES OF PERSONAL DATA

The table below defines the categories of personal data

Category of personal data	Information content of the group
Basic information	Name and contact details (email, telephone number, addresses) of the natural person
Client identification information	The client identification information required by legislation, such as the necessary information to identify the client and to determine the client's financial status
Client information	The information regarding the contractual relation between the party and BMH and the information regarding the communication between the parties as well as the information enabling the automatic archiving of the communication.
Consents and prohibitions	The consents and prohibitions given by the data subject for different purposes of processing of personal data.

RECIPIENTS AND GROUPS OF RECIPIENTS OF PERSONAL DATA

Personal data may be disclosed, inter alia, to authorities in statutory situations.

TRANSFERRING PERSONAL DATA

The data controller may use subcontractors in the processing of personal data. Personal data processed by subcontractors is not transferred outside of the EU or the EEA.

Personal data may be transferred to subcontractors for the purposes of e.g. updating contact information.

DATA RETENTION

The necessity of retaining client's and prospective client's personal data for sales and marketing purposes, as well as the data's correctness, is reviewed annually. Unnecessary and outdated data will be erased in accordance with the reviewing of the data's correctness, and also at other time when deemed necessary.

SOURCES OF PERSONAL DATA AND UPDATING

Personal data is collected from the data subject itself and also when the data subject uses the services of the data controller. Data is also collected from our website, social media or by other means such as newsletter subscription.

Personal data may also be collected and updated based on emails sent by the data subject to the personnel of BMH Technology Oy.

Personal data may also be collected and updated from third party register, such as partners, service providers and networks providing contact information for use groups.

RIGHTS OF THE DATA SUBJECT

The data subject has the right to receive confirmation from the data controller as to whether or not personal data concerning the data subject are being processed, or whether personal data has been processed.

The data subject is entitled to receive a copy of the processed personal data and the personal data undergoing processing.

Whether the data subject makes the request by electronic means and he or she has not requested it by any other means, the information shall be provided by electronic means.

The data subject has also the right to obtain from the controller the rectification or erasure of personal data concerning him or her and the data subject has the right to prohibit the processing of personal data for direct marketing purposes.

In certain cases, the data subject has also the right to request from the controller restriction of processing of personal data or otherwise object to processing. Furthermore, the data subject may require the transmission of the personal data, which he or she has provided to the controller in a machine-readable format based on the GDPR.

All requests mentioned here shall be provided to the above-mentioned contact person of the controller.

Whether the data subject finds the processing of his or her personal data unlawful, he or she has the right to lodge a complaint with a supervisory authority.

RIGHT TO WITHDRAW CONSENT

Where processing of personal data of the data subject is based on consent, the data subject shall have the right to withdraw his or her consent. However, the withdrawal of consent may affect the usability and functionality of the service in question.

The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

THE PROTECTION OF THE REGISTER

The location and protection of the equipment for storing documents has been carefully maintained and the documents are stored in a secured space. The access control at the premises has been appropriately arranged.

The right to access to the documentation is within the personnel of BMH Technology, who have the obligation of confidentiality.